

College Council Meeting Minutes

Date: 10.18.19 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Attendees

Jarett Gilbert – Acting Chair, Laura Lundborg – Recorder, Ray Atkinson, Dustin Bates, Katrina Boone, Stephen Browsers, Jaime Clarke, Robert Keeler, Jason Kovac, Kierstin McDowell, Duncan Garcia – ASG, Matt Goff, Sue Goff, Lupe Martinez, Lauren McGuire, Jennifer Miller, Kari Nixon, Lisa Anh Nguyen, Leslie Ormandy, Deborah Perrault, Adrienne Phillips, Brian Puncocher, Lisa Reynolds, Laurette Scott, Jeff Shaffer, Michael Duncan Stevens – ASG, Dru Urbassik, Andrea Vergun, Max Wedding, Breck Young

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
ISP Reads	Dru Urbassik	ISP 373: College Level Examination Program – 2 nd Read. Group reviewed with no changes or comments.
Institutional Research Dashboards Webpage	Lauren McGuire & Lisa Anh Nguyen	<p>The IR dashboard can be found on the myClackamas portal under Resources/Internal Departments/Institutional Research. Information gathered is for internal use only. Do not share link or data to external agencies or students. Navigation and highlights of dashboard shared. Workshops will be provided soon. May contact Lisa Anh Nguyen (lisa.nguyen@clackamas.edu) for assistance with navigation. If need ad hoc data not found on dashboard, submit and IR ticket request.</p> <p>Q: What does DWFI stand for? A: Drop/Withdrawal/Fail/Incomplete</p> <p>Q: Why is this site not protected by secure sign-on? A: Working on a secure sign-on portal. It’s important to share this information with the Board and thresholds set to protect student PII.</p>

<p>Institutional Research Dashboards Webpage Continued...</p>		<p>Q: Can ASG request information? A: Yes, request can be made directly to IR office. ASG will not have access to dashboard. Q: How do you determine duplicate records vs. individual student records? A: ‘Enrollment’ data contains duplicates. ‘Headcount’ data by individual student. Q: Is EYES reported here? A: No, but IR has a dashboard to provide data upon request. Q: Does the site have definitions of what data reports on retention vs. persistence? A: Yes, but the EYES data dives deeper into the ‘why’ behind data results.</p>
<p>Skills Competition</p>	<p>Jaime Clarke & Max Wedding</p>	<p>Presenters shared changes to the event and anticipated outcomes. Most notable is the event moves to April. Departments RSVP by Oct. 25. Forms with details due Nov. 22. Open to non-academic departments too.</p> <p>Q: Why is event noted as ‘3rd week of April’ rather than ‘3rd week of term’? A: Specific week of a month will be recognizable to all external stakeholders. Q: Are there incentives for college students to participate as peers to H.S. students? A: No, but that’s a good idea for future.</p>
<p>Diversity, Equity & Inclusion Resources/Library Subcommittee</p>	<p>Lupe Martinez, Carrie Kyser & Max Wedding</p>	<p>Presenters shared One City One Book event. CCC partnering with OC Library to encourage all CCC campuses and community members to participate in the reading and discussion of a specific book: <i>The Girl Who Fell From The Sky</i>, by Heidi W. Durrow.</p> <p>Events to promote discussion will be held. The author is scheduled to visit February 27, 2020. The committee plans to get 10 faculty involved in sharing the book in class. Anyone interested can contact Max Wedding or Stephanie Schaefer.</p> <p>Q: Will audio and braille be available? A: Accessible formats will be available. Q: How can information be shared out? A: Marketing will happen. DEI committee willing to come to a department or division meeting.</p>

<p>Harmony & Wilsonville Campuses</p>	<p>Jarett Gilbert</p>	<p>Presenter shared updates and highlights of each campus.</p> <p>Harmony:</p> <ul style="list-style-type: none"> • Annexed into Milwaukie in Summer 2019 • Community Education • Small Business Development Center • Full access to student services • Contract with Oregon Food Bank – food pantry opening soon • Events rooms <p>Wilsonville:</p> <ul style="list-style-type: none"> • Adrienne Phillips – new Student Services Coordinator • Partnership with PGE for training and apprenticeship • Full general education courses – evening courses popular • Events rooms • Convenient location for travelers from I-205 and I-5
<p>Committee Reports</p> <ul style="list-style-type: none"> • Presidents Council 		<p>Reviewing Shared Governance Policy – assessing documents, history, and making recommendations for improvement.</p>
<p>Association Reports</p> <ul style="list-style-type: none"> • ASG • Classified • Part-time Faculty • Full-time Faculty • Administrative Confidential 		<p>ASG – priority for year is retention.</p> <ul style="list-style-type: none"> • Oct 30 – Day of the Dead/Día de Muertos event hosted by the Multicultural Center. • Oct 31 – Halloween event in the CC mall. • Domestic Violence Awareness Month – ASG will host activities. • Working with Oregon Food Bank to have refrigerators placed in Cougar Cave. Clothing no longer available. <p>Classified – not present.</p> <p>Part-time Faculty – bargaining continues.</p> <p>Full-time Faculty – bargaining continues. Grievance Committee needs new chair. Mission Fulfillment needs two faculty members.</p> <p>Administrative/Confidential – choosing service project.</p>

Announcements		<ul style="list-style-type: none"> • Breck Young joined the Curriculum and Scheduling Office as Scheduling Logistics Specialist. • DEI Strategic Plans Feedback Sessions are scheduled for various times and places in hopes that all have an opportunity to attend and provide feedback.
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Assigned Action Items	Assigned to	Notes
None reported		
Upcoming Meeting Dates	Time	Location
November 1, 2019	12:00 – 1:30PM	Community Center – Room CC127

Attendance		
<p>College Council Members 2019-20: Cynthia Risan (Chair), Laura Lundborg (Recorder), Tara Sprehe (AFaC), Molly Burns (AFaC), Esther Sexton (AFaC), Scot Pruyn (AFaC), Andrea Vergun (AFaC), Darlene Geiger (AFaC), Sarah Hoover (AS), Bob Keeler (AS), Brian Puncocher (CS), Jennifer Miller (IEP), DW Wood (IEP), Dion Baird (ITS), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Josh Henson (TAPS), Joyce Gabriel (TAPS), All Association Presidents, All Deans</p>		
<p>College Council Minutes can be found at http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body</p>		